

Equity, Diversity, and Inclusion Scholarship-Intern *Spring 2021*

Job Description

The Connecticut Chapter of the American Planning Association (CCAPA) seeks to award a scholarship-internship to assist the CCAPA and its Equity, Diversity, and Inclusion ad hoc Committee (ED+I Committee) in the creation of a chapter Action Plan. This opportunity is offered to students currently enrolled or recently graduated who would like to help direct the CCAPA as they seek ways to facilitate a more equitable, diverse, and inclusive planning profession in the State of Connecticut. The Equity, Diversity, and Inclusion Scholarship-Intern will have the opportunity to earn course credit and practice data collection and analysis techniques through a planning focused lens.

This scholarship-internship will be remote and will not require in person meetings.

Primary Responsibilities

The primary responsibilities of the Equity, Diversity, and Inclusion Intern will include:

- Demographic research and analysis of Connecticut.
- Creation, dissemination, and analysis of survey materials for a variety of audiences.
- Leading focus groups with executive membership of the CCAPA.
- Research into national, state, and local resources for advancing equity, diversity, and inclusion in the planning profession.
- Drafting the report and working with the ED+I Committee to finalize the Action Plan.

Minimum Qualifications

The Equity, Diversity, and Inclusion Intern should:

- have or will be working towards a Bachelor's in urban planning, sociology, human rights, political science, women gender and sexuality studies, public administration, or a related field.
- have experience or a demonstrated educational focus in qualitative and quantitative research methods.
- have experience or an educational focus in race, ethnicity, disability, gender, or sex.
- be able to commit to an average of about 10 hours per week, with weeks of higher intensity and weeks of lower intensity.
- have internet access to communicate with the CCAPA and the Equity, Diversity, and Inclusion Committee.

Position Supervision and Duration

This is a temporary opportunity. The Equity, Diversity, and Inclusion Intern will be expected to work about 10 hours a week from the beginning of April 2021 to the end of August 2021. Supervision and training will be provided by the CCAPA President and the ED+I Committee Chair.

Scholarship

A stipend of \$3,500 and support for course credit are offered. The scholarship award is not required to go towards educational expenses.

How to Apply

Please send your resume and a cover letter to Savannah-Nicole Villalba, AICP Candidate, at snvillalba20@gmail.com with the subject 'CCAPA ED+I Intern.'